



Illinois Rural Water Association is looking to hire a Circuit Rider for a newly created position. The purpose of the Circuit Rider Program is to assist rural and small municipal water systems by providing on-site technical assistance that assures cost-effective operations and adequate income for both operations and debt service throughout the state.

Specific Responsibilities:

1. Travels extensively throughout the state to offer on-site technical assistance.
2. Provides assistance in all areas of operations, maintenance, management, security, finance, loan application, health, and environmental issues.
3. Provides the type of assistance that offers “training” rather than “fixing”.
4. Prioritize requests to ensure coverage of systems with serious health or economic problems first.
5. Attends training programs and annual conferences as needed.
6. Reviews new technical standards set and proposed by public and private organizations.
7. Develops informational articles for dissemination.
8. Responds to inquiries from facilities, consumers, governmental agencies, and others regarding technical matters.
9. Provides a minimum of 34 technical assistance contacts (hours) with water systems per month.
10. On-site assistance must geographically represent the state during the program period.
11. Assistance should be provided to rural, unincorporated small municipal systems, and incorporated municipal systems (predominantly under 10,000 population).
12. Visits the Illinois Environmental Protection Agency Headquarters and Regional Offices to coordinate on-site visits.
13. Accurately completes and submits the required reporting in the required timely fashion.
14. Must be proficient with the use of a laptop computer running Microsoft Office.
15. Must have an excellent working knowledge of Microsoft Excel.
16. Must be comfortable with interacting with others.
17. Must be a self starter.

Benefits:

1. Health, Dental, and Vision Insurance
2. 401k
3. Company vehicle
4. Cell phone
5. Laptop
6. Paid vacation and holidays

Salary:

\$40,000 - \$50,000 per year



Illinois Rural Water Association is looking to hire an Energy Efficiency Circuit Rider for a newly created position. The purpose of the Energy Efficiency Circuit Rider Program is to assist rural and small municipalities in identifying their current energy consumption and develop a plan to reduce their future consumption by developing an energy efficiency plan.

1. Energy Efficiency Circuit Riders will be required to obtain certification credentials in commercial energy efficiency assessments/audits.
2. Travels extensively throughout the state to conduct a minimum of thirty (30) energy assessments for rural and small community water and wastewater utility systems.
3. Utilizes state association knowledge to prioritize systems that could realize the greatest benefit from implementing energy efficient practices and equipment.
4. Prioritizes energy surveys toward low-income communities.
5. Evaluates and understands the electrical energy pricing structure of the electric utilities in the state.
6. Utilizes the system specific energy assessment results to assist the utility system in developing an energy efficiency plan for the future.
7. Educates and assists the utility system in evaluating the different funding options available for equipment improvements.
8. Maintains a working relationship with the State Rural Development Office.
9. Accurately completes and submits the required program reporting in the required timeframe.
10. Attends training programs and annual conferences as needed.
11. Develops informational articles for dissemination.
12. Must geographically represent the state during the program period.
13. Must be proficient with the use of a tablet and laptop computer.
14. Must have an excellent working knowledge of the Microsoft Office Suite.
15. Must be comfortable with interacting with others.
16. Must be a self-starter.
17. Training and certification will be provided to successful candidate.

Benefits:

1. Health, Dental, and Vision Insurance
2. 401k
3. Company vehicle
4. Cell phone
5. Laptop
6. Tablet
7. Paid vacation and holidays

Salary:

\$40,000 - \$50,000 per year

Please submit resumes to Frank R. Dunmire, Executive Director for either positions at dunmire@ilrwa.org or PO Box 49 Taylorville, IL. Resumes should be submitted by July 15, 2018. If you have any questions concerning this opportunity, please call (217) 820-4626.